

Services Committee - Guildhall Budget 2024-25

Saltash Town Council

For the 5 months ended 31 August 2024

Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25
Guildhall Operating Income				
4200 GH Income - Guildhall Bookings	1,897	2,371	1,373	998
4201 GH Income - Guildhall Refreshments	272	249	101	148
4206 GH Income - Guildhall Photocopying Income	4	5	4	1
Total Guildhall Operating Income	0	2,625	0	0
Guildhall Operating Expenditure				
6400 GH Rates - Guildhall	9,899	10,729	10,729	1
6401 GH Water Rates - Guildhall	584	802	145	657
6402 GH Gas - Guildhall	3,632	5,551	738	4,813
6403 GH Electricity - Guildhall	9,444	6,066	930	5,136
6404 GH Fire & Security Alarm - Guildhall	982	1,498	484	1,014
6408 GH Cleaning Materials & Equipment - Guildhall	1,344	1,212	309	903
6409 GH Boiler Service & Maintenance	608	1,218	0	1,218
6410 GH General Repairs & Maintenance	4,012	3,046	1,215	1,831
6411 GH Entertainment Licenses	0	1,073	0	1,073
6412 GH Lift Service & Maintenance	2,636	3,632	1,890	1,742
6413 GH Refreshment Costs - Guildhall	183	445	89	356
6414 GH Equipment - Guildhall	0	1,189	41	1,148
6418 GH Professional Fees	600	10,730	9,185	1,545
Guildhall Staffing Expenses	98	488	48	440
Total Guildhall Operating Expenditure	34,022	47,679	25,804	21,875
Total Guildhall Operating Surplus/ Deficit	(34,022)	(45,054)	(25,804)	(21,875)
Guildhall EMF Expenditure				
6470 GH EMF Guildhall Maintenance	1,415	78,888	74,959	3,929
Total Guildhall EMF Expenditure	1,415	78,888	74,959	3,929
Total Guildhall Expenditure (Operational & EMF)	35,437	126,567	100,762	25,805
Total Guildhall Budget Surplus/ (Deficit)	(35,437)	(123,942)	(100,762)	(25,805)

To/From Reserves & Budget Virements 2024/25

1. Virement of Staff Salary budget £56,239 and Staff Training budget £607 to Personnel budget - P&F 178/23/24
2. Virement from 6401 GH Water Rates - Guildhall to 6400 GH Rates - Guildhall - £107 - SE 28/24/25

Key

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement